

PASSIONIST HOLY CROSS PROVINCE Provincial Chapter Enactments for Presentation to the 35th Provincial Chapter, 2019

INDEX

INTRODUCTION

GENERAL NORMS	. 2
MISSION STATEMENT	. 2

COMMUNITY

COMMUNITY LIFE	2
PERSONNEL	4
SENIOR RELIGIOUS	
INITIAL FORMATION	
ON-GOING FORMATION	
COMMUNICATION	
COMMUNICATION	

MINISTRIES

MINISTRY	5
OVERSEAS MISSIONS	
VOCATION MINISTRY	7

THE PASSIONIST FAMILY

ST PAUL OF THE CROSS PROVINCE
LAITY
OFFICE OF MISSION EFFECTIVENESS9
JUSTICE, PEACE, AND THE INTEGRITY OF CREATION 10

GOVERNANCE

CONGREGATIONAL RESTRUCTURING	
GENERAL CHAPTER	
PROVINCIAL CHAPTER	
PROVINCIAL AND COUNCIL	
LOCAL SUPERIOR AND LOCAL CHAPTER	14
CONSULTATIVE BODIES	15

RESOURCES

APPENDICES

APPENDIX I
The Norms for the Election of Delegates to the 47 th General Chapter
APPENDIX II
Hispanic Pastoral Plan, three goals
INACTIVE ENACTMENTS

INTRODUCTION

GENERAL NORMS

- GN 1: The *nn* Provincial Chapter of Holy Cross Province recommends that the Provincial and Council establish an editorial committee to integrate this Chapter's enactments into the current Provincial Chapter Enactments; and to identify existing enactments which are no longer pertinent to the life and ministry of the Province. This Chapter further recommends that the Provincial, with the consent of his Council, suspend these *passe* enactments until the next Provincial Chapter. (35th P.C., 2019)
- GN 2: The terms "community" or "local community" are meant to include residences unless the contrary is clear from the circumstances. (Provincial Authority, November 21, 1983)

MISSION STATEMENT

MS 1: The Provincial Chapter recommends the following mission statement for Holy Cross Province:

We Passionists proclaim God's love for the world revealed through the Passion of Jesus Christ. The Passionists a family of priosts brothers sisters and laity reach out with

The Passionists, a family of priests, brothers, sisters and laity, reach out with compassion to the crucified of today. We keep alive the memory of Christ's passion through our commitment to community, prayer, ministries of the Word, and service to those who suffer. We welcome all who seek renewed life through the power of the Cross and the hope of the Resurrection. (P.C. 2007, Recommendation)

COMMUNITY

COMMUNITY LIFE

- CL 1: The Provincial Chapter recommends that we, as local communities, recommit ourselves to our charism as men of prayer. As a means to this, each local community will have at least one reflection/study day on personal and/or communal prayer, at least once a year. (28th P.C., 1991, Recommendation)
- CL 2: Since the vitality of the congregation depends upon the basic cell of the Institute, namely the local community (Const. 119), and since the effectiveness of our ministry depends essentially upon the quality of community life, the Provincial Chapter decrees that a program of review and renewal of life be an integral part of each local community's experience. (24th P.C., 1975, Recommendation; Const. 36, 171).
- CL 3: The Provincial Chapter recommends that local communities, under the leadership of the local superior, consider the following areas, where pertinent, in their review and renewal of life, taking into account the appropriate passages of our Constitutions and General Regulations: A: Specific community goals: annual setting of goals (e.g., apostolic, financial,
 - spiritual) and annual review of their implementation.
 - B: Awareness and practice of social justice at the local community level.
 - C: Community response to the social needs of our times, community standards of living, community practice of responsible financial stewardship.

- D: Simplicity of lifestyle: consumption of goods and fuels, style of recreation, vacations, means of transportation, etc.
- E: Fostering of prayerfulness: making our communities schools of prayer for ourselves, making them schools of prayer for others, etc.
- F: Meaningful expressions of traditional Passionist values: penitential practices, silence and recollection, etc.
- G: Achieving a balanced community life: apostolate and community life, work and leisure, etc.
- H: Community recreational life: use of national holidays and religious feast days for special community days, hobbies, whole day together, etc.
- I: Attitudes toward benefactors: fostering contacts with them, appropriate forms of appreciation, etc. (24th P.C., 1975, Recommendation; Const. 36, 171).
- CL 4: To help the members of each local community participate in a process that preserves and renews the necessary harmonious relationship between community and ministry, the Provincial Chapter decrees:
 - A: That each local community shall author a written covenant which expresses both the individual member's and the local community's commitment to the essential ingredients of the Passionist community and apostolic life.
 - B: This covenant shall include the following elements in whatever form possible and feasible:
 - (1) Liturgy of the Hours in common (Reg. 23)
 - (2) Liturgy of the Eucharist in common (Reg. 23)
 - (3) Personal prayer in common. (Reg. 23)
 - (4) Social life (recreation) in common. (Reg. 106)
 - (5) Stated commitment of support by the total community of those ministries which are undertaken by the community as a whole and individuals in particular.
 - C: This covenant shall include stated times for its evaluation and renewal.
 - D: The covenant of each community shall be submitted to the Provincial Superior and made known to the Province.
 - E: The Provincial and his Council shall oversee the implementation of this decree and, where needed, assist the local community in implementing it. (25th P.C., 1979, Decree; Reg. 8, 23, 106, 111)
- CL 5: The Provincial Chapter recommends that the Provincial and Council, in collaboration with the Association of Local Superiors, develop a strategy to enrich community life in Holy Cross Province. The Provincial Chapter recognizes that our communities may need to be resized and some closed, given the decreasing number of religious and the possibility of new ministries. The strategy will consider:
 - A: The quality and vitality of community life;
 - B: The number and age of the members;
 - C: The Passionist charism and mission;
 - D: The financial position of the Province;
 - E: The potential value of community covenants;
 - F: The potential for collaboration within the Configuration of Jesus Crucified;
 - G: The role of formation in a local community. (P.C. 2011, Recommendation)
- CL 6: The Provincial Chapter decrees that, in addition to the suffrages for the dead required by our general legislation, the following suffrages will also be applied in our Province:
 - A: For religious of the Province and those religious who are granted suffrages by the Provincial with the consent of his Council for years of service given to Holy Cross Province. (27th P.C., 1987, Decree)

- (1) Upon the death of such a religious each community will gather to celebrate the Eucharist in his behalf, and will also hold where possible a prayer service in his memory, e.g., the Liturgy of the Hours, the Rosary, or a Bible Wake Service.
- (2) In addition, Mass will be offered three times on his behalf by each priest of the Province unless before his death he shall have informed the Provincial of his intention that only one Mass be offered by each religious in the Province.
- B: For the Parents of our religious:
 - Upon the death of a parent of one of our religious each community will gather to celebrate the Eucharist in behalf of the deceased parent. (24th P.C., 1975, Decree; 27th P.C., 1987, Decree; Reg. 18, 20)
- CL 7: Regarding the use of the habit the Provincial Chapter declares:
 - A: The local community shall regulate the domestic use of the habit, reserving the right of individuals to wear the traditional habit.
 - B: With regard to the apostolate, each man or "apostolic team" is responsible for judging appropriate garb for a particular situation, but let them always consider the pastoral needs of the people they serve, the image of the community they project, and the established norms of their community. (22nd P.C., 1969; 24th P.C., 1975; 25th P.C., 1979, Decree; Const. 102; Reg. 59)
- CL 8: The Provincial Chapter recommends that a Province Assembly be held at least once a year. Assemblies are for the enrichment of the Province membership, encouragement to accountability, motivation for renewal of community life and are one of the ways that the Provincial consults and dialogues with the Province membership (28th P.C., 1991, Recommendation)
- CL 9: The 34th Provincial Chapter of Holy Cross Province recommends that a Provincial Assembly within the next four years be devoted to the topic of community life. To prepare for the assembly a task force/planning team would be created. The focus of this effort will be to create an "arena" for crucial conversations regarding community life (which can involve provocative and, at times, difficult topics). (34th P.C., 2015)

PERSONNEL

- PR 1: Each member of the Province shall be entitled to an annual vacation of 20 days, including two Sundays. Furthermore, members of the Province who have reached age 70 will be entitled to an additional 10 days of vacation. Their total vacation time of 30 days may be divided into two periods. (21st P.C., 1968; 24th P.C., 1975, Decree; Const. 30; Reg. 103)
- PR 2: Religious professed twenty-five years, or forty-five years of age, who desire to renounce total ownership of personal property, shall make their request known to the Provincial Superior who shall forward the request to the Superior General together with his own recommendation. (27th P.C., 1987, Decree; Const. 15)
- PR 3: The Chapter affirms the religious of Holy Cross Province in their efforts to retain and improve their physical, spiritual and mental health. The Chapter recommends that each religious get an annual physical examination, participate in a retreat and take his full vacation. (28th P.C., 1991, Recommendation)

SENIOR RELIGIOUS

SR 1: The Senior Religious of Holy Cross Province are under the policies explicitly stated in the current Holy Cross Province Senior Religious Policy.

INITIAL FORMATION

- IF 1: Persons in formation, whether religious or not, shall give their consultative vote to the Provincial concerning a candidate with whom they live when such a candidate requests admission to temporary vows, perpetual vows, or advancement to Orders. (22nd P.C., 1969, Decree; Const. 91, 93, 94)
- IF 2: The Chapter decrees that the period of temporary commitment in Holy Cross Province shall be three years. This period may be prolonged, but not beyond another three years. (26th P.C., 1983, Const. 95)
- IF 3: A candidate shall have completed his 18th year before admission into the novitiate of Holy Cross Province. (23rd P.C., 1971, Decree; Const. 90)

ON-GOING FORMATION

OF 1: The Chapter recommends that the Provincial Council make available to communities and peer groups within the Province voluntary programs of on-going formation, e.g., an extended period of reflection on apostolic ministry, programs in Passionist Spirituality, directed retreats, a "tertianship" program, etc. (24th P.C., 1975, Recommendation; Const. 84, 85, 86; Reg. 57)

COMMUNICATION

- CO 1: The Chapter recommends the following:
 - A: The Provincial appoint someone to issue a monthly electronic bulletin reporting activities and decisions of the Council, special events in the Province and general news of the Province and Congregation.
 - B: An individual religious may request a hard copy of this bulletin.
 - C: Each Local Superior, or his representative, will keep the Province updated on a timely basis regarding events in his community. This will be provided either through the Passionist Internet or by forwarding the report to the Province electronic bulletin. (32nd P.C., 2007, Recommendation)

MINISTRIES

MINISTRY

MN 1: Under the inspiration of the Holy Spirit, we Passionists are commissioned to announce the Word of the Cross who is Jesus: Crucified and Risen (cf. Acts 2:1-36). We welcome the call to share in the mission of Jesus and are determined to commit ourselves and our gifts to a vigorous and effective participation in the mission of the Church (Cf. Const. 2, 62, 64). Recognizing that we are called to community and apostolic service in the Church, we believe our apostolic gifts find stability in community life and are there freed to the service of the Church (cf. Const. 34, 63, 67-76). In order to help bring this about the Chapter recommends that all members of the Province participate in these goals:

A: Creating in one another the sense of being missioned.

- B: Discerning our apostolic gifts, cultivating and validating them (cf. Eph. 4:1-16, I Cor. 12:4-11).
- C: Offering our ministries in the context of the mission of the Congregation and in relationship to the needs of the church.
- D: Developing appropriate instruments and means for effective apostolic service in collaboration with the Provincial and his Council.
- E: Initiating a process of apostolic accountability. (24th P.C., 1975, Policy. Reg. 28, 38.)
- MN 2: The Chapter recommends that there be consultation with pastoral and lay leaders in the assignment of personnel to a parish or retreat center. (25th P.C., 1975, Recommendation; Const. 69, 73)
- MN 3: The Chapter recommends that preparation be made available to those asked to minister in a parish, especially for a parish with ethnic and cultural aspects different from that of the minister. (25th P.C., 1979, Recommendation)
- MN 4: The Chapter recommends that the Passionist Family of Holy Cross Province commit to expanding collaboration in ministry with the laity, grounded in prayer together and other shared faith experiences. The Chapter embraces this co-creative process in the Passionist charism, toward new forms of ministry and the ongoing enhancement of current ministries. (33rd P.C., 2011, Recommendation)
- MN 5: The Chapter recommends that the Provincial Council take the initiative to set up a task force of lay and vowed Passionists, both men and women in North America, to develop a comprehensive Passionist Latino-Hispanic Ministerial Pastoral Plan. A Pastoral Plan that evangelizes by preaching Christ Crucified, in order to coordinate and energize our Latino-Hispanic Ministries in collaboration with the Provinces of St. Paul of the Cross and Cristo Rey, and the Passionist Sisters. (33rd P.C., 2011, Recommendation)
- MN 6: The Chapter recommends that the Passionist Family of Holy Cross Province promote a Passionist presence in youth and young adult ministry through:
 - A. Retreat centers programs;
 - B. Active outreach and participation in existing ecclesial ministerial programs;
 - C. Use of media and technology. (33rd P.C., 2011, Recommendation)
- MN 7: The 34th Chapter of Holy Cross Province decrees that outreach to the Latino-Hispanic community, especially the most neglected, is an essential component of the Province's mission. (34th P.C., 2015)
- MN 8: The 34th Provincial Chapter of Holy Cross Province affirms prison ministry in Holy Cross Province. (34th P.C., 2015)
- MN 9: The 34th Provincial Chapter of Holy Cross Province recognizes & affirms Young Adult Ministry as a vital part and growth of the Province. We recommend that the Provincial and Council establish a task force to design a pastoral plan for Young Adult Ministry. The Pastoral plan will be reviewed at the 2017 Assembly and then implemented on a province wide level. (34th P.C., 2015)

OVERSEAS MISSIONS

OM 1: In order to keep the importance of sharing in missions "ad gentes," before the Province membership, the Chapter recommends that Province members who feel called, be encouraged to make their interest known to the Provincial and his Council. (35th P.C., 2019; Recommendation)

VOCATION MINISTRY

- VM 1: In support of the Province Vocation Office (PVO), the Chapter recommends that there be one full-time vowed Vocation Director, who is assisted by two vocation associates, one of whom must be a vowed member. (33rd P.C., 2011, Recommendation)
- VM 2: The PVO shall undertake the following, as soon as possible:
 - A: In order to encourage the Passionist Family and the local vocation coordinators to take an active part in vocation promotion, the PVO, in collaboration with the Provincial Leadership, will establish best practices in order to create accountability for vocational activities in our local communities.
 - B: In order to enhance the promotion of Passionist vocations among youth and young adults, the PVO, in collaboration with St. Paul of the Cross Province, Passionist Sisters and Nuns, and the youth ministry efforts, will participate in significant regional and national programs and gatherings (e.g. Catholics on Call).
 - C: In order to make our recruitment and admissions of new candidates more effective, drawing upon the researched best practices from other religious institutes and NRVC, the PVO in collaboration with the local vocation coordinators will revise and update our procedures and guidelines as soon as possible. (33rd P.C., 2011, Recommendation)
- VM 3: The Chapter recommends that specific communities work diligently at inviting possible candidates to participate in the experience of Passionist Community Life, for a brief period of time. We propose that two or three communities in the Province be designated for these discerning experiences. We also recommend that such programs as the Holy Week Retreat in Houston be continued. (32nd P.C., 2007, Recommendation)
- VM 4: Particular concern should be given to recruitment of candidates for the brotherhood. (25th P.C., 1979; 26th P.C., 1983)
 - [VM 5 suspended, and placed in "Inactive Section." Replaced by VM 10]
- VM 6: Each local community should set as the goal of their recruitment program the sponsoring of at least two vocational recruitment programs per year. (24th P.C., 1975, Recommendation)
- VM 7: The 34th Provincial Chapter of Holy Cross Province recommends that each local community find common ground among the different generations of Passionists including of potential vocational candidates. (34th P.C., 2015)
- VM 8: The 34th Provincial Chapter of Holy Cross Province recommends that, should it be necessary and possible, there be a working agreement developed with the Cristo Rey Province in order to accommodate promising Mexican candidates with serious legal difficulties residing in our country. (34th P.C., 2015)

- VM 9: The 34th Provincial Chapter of Holy Cross Province recommends that a service project to benefit a designated group or institution will be conducted through the local Passionist Family in order to share the creativity, ingenuity, and grace of the Passionist Charism. (34th P.C., 2015)
- VM 10: Vocation Ministry is a grace that is always needed and present among our Passionist ministries in our Church. As a Passionist family, lay and vowed, we are called to celebrate this grace by inviting young men to consider to ministry [sic] with us as Passionists [sic] brothers and priests. To bring this about we are establishing a Province Vocational Ministry Team. Its mission is to infuse in our present ministries among our lay and vowed with opportunities for the words of Jesus to be proclaimed and heard: "Come and See." All are summoned to revive this Passionist "culture of vocations." (Provincial Authority, March, 2018)

THE PASSIONIST FAMILY

ST. PAUL OF THE CROSS PROVINCE

- PAUL 1: The Chapter wishes to affirm the collaborative efforts between Holy Cross Province and St. Paul of the Cross Province in the novitiate and theologate programs. The Chapter recommends that the Provincial and his Council continue to explore further collaboration with St. Paul of the Cross Province in such areas as vocational recruitment, formation and ministry (26th P.C., 1983, Recommendation)
- PAUL 2: The Chapter recommends that the Provincial and Council invite the Provincial and Council of St. Paul of the Cross Province to join together in organizing a discussion forum to enable the membership of both Provinces to meet together to discern future possibilities for more collaboration and life together, including the possibility of creating a new entity, in the context of Congregational Restructuring. (33rd P.C., 2011, Recommendation)

LAITY

- LY 1: The members of the 29th Provincial Chapter, together with the men and women who have participated in this Chapter, accept as a fundamental direction for our Province, the vision of the 43rd General Chapter:
 - Our charism is a great gift. Our vocation to keep alive the memory of the greatest work of God's love, the Passion of Jesus, does not belong only to our Congregation or to our communities. It is open to all those human beings who are moved by the action of the Holy Spirit. We accept the call to live in communion with so many men and women who witness to its relevance and vitality. (Decrees and Recommendations of the 43rd General Chapter, p. 9)
 - We recognize that we cannot see clearly now where this movement of God's Spirit will take us. We realize that this direction will require of us a conversion of heart and mind, and a willingness to listen respectfully and attentively to other perspectives. We accept that all of us, members of the Province and our partners, need deeper formation in the charism of the Passion. We know that we will need to learn from our mistakes and draw on the wisdom and experience of others. (Recommendation; 30 P.C., 1999, amended).
- LY 2: The Chapter recommends that Holy Cross Province use the term "Passionist Family" (a term commonly used by the Congregation) to include in addition to its vowed members a variety of groupings of people who are lay, religious and cleric who embrace the Passionist charism and

that have an acknowledged relationship to the Passionist mission. (33rd P.C., 2011, Recommendation)

- LY 3: In order to enrich the Passionist Family experience of the Passionist Charism, the Chapter recommends that each local community offer each year at least two events centered on the Passionist Charism among the Passionist Family and encourages ongoing collaboration with the Office of Mission Effectiveness (OME). (33rd P.C., 2011, Recommendation)
- LY 4: In order to provide needed training for professional Passionist ministry the Chapter recommends that the Province subsidize, jointly with its respective local Passionist ministries, a number of lay people based on ministerial needs. The training would preferably be conducted at or through Catholic Theological Union.
 - A: A committee of vowed members and the Passionist Family, named by the Provincial Council, will draw up criteria about the scope of the proposed educational opportunity, the costs involved and the commitment that such subsidy will entail. These criteria should be finalized by January 31, 2012.
 - B: The recipients will be selected by Provincial Leadership after listening to the advice and nominations from various communities and boards.
 - C: This recommendation is to be implemented annually with the academic year of 2012-2013. (33rd P.C., 2011, Recommendation)
- LY 5: The 34th Provincial Chapter of Holy Cross Province endorses the Office of Mission Effectiveness, recognizes the extraordinary good it has done in cultivating an ongoing formation program for lay and vowed Passionists, and recommends further development of the office. (34th P.C., 2015)
- LY 6: The 34th Provincial Chapter of Holy Cross Province recommends that lay Passionists be recognized for their years of service at important province gatherings. [Province Service Awards will be presented during the Assemblies, while the Congregation Service Award will be given at the Provincial Chapter.] (34th P.C., 2015)
- LY 7: The 34th Provincial Chapter of Holy Cross Province recommends that the Provincial and Council enhance and expand the voice of lay Passionists in decision making regarding ministry. (34th P.C., 2015)
- LY 8: The 34th Provincial Chapter of Holy Cross Province recommends that lay and vowed Passionists periodically gather together to further learn about one another, to deepen their understanding of and appreciation for the Charism they share, and to support each other's callings and ministries. (34th P.C., 2015)

OFFICE OF MISSION EFFECTIVENESS

- ME 1: The Chapter decrees the implementation of the Office of Mission Effectiveness as approved by the 2007 Provincial Chapter.
 - A: Recognizing the large scope of the office, an Advisory Board of internal and external expert resources will be convened to assess the priorities of the office and execute the plan.
 - B: To enable implementation, collaborative ministries will provide financial support to the OME. (33rd P.C., 2011, Recommendation)
- ME 2: Because we recognize the urgency and importance of our labors for the Kingdom of God, the Chapter recommends that a process of apostolic accountability be initiated by the Provincial and his Council. This process will be voluntary for both apostolic teams and individuals within the

Province. Its purpose shall be positive, seeking to help the individual and apostolic teams evaluate apostolic performance of our religious. (24th P.C., 1975, Recommendation; Const. 76; Reg. 28, 29)

JUSTICE, PEACE AND INTEGRITY OF CREATION (JPIC)

- JP 1: The Chapter recommends that Holy Cross Province continue the Justice, Peace and Integrity of Creation Office as a Province commitment with an institutional presence in a new format. We recommend that a Board be appointed by the Provincial to direct this effort. We further recommend that this effort take the shape of a JPIC Desk to be managed and supervised within the Passionist Earth and Spirit Center. (33rd P.C., 2011, Recommendation)
- JP 2: The Chapter recommends that Province and local governing boards have Hispanic Catholic representation. (28th P.C., 1991, Recommendation)
- JP 3: An option for the poor and crucified in the United States must begin with an evangelization of ourselves. The JPIC Office can be an important resource. (28th P.C., 1991)

GOVERNANCE

CONGREGATIONAL RESTRUCTURING

- CR 1: The Chapter recognizes the importance of Restructuring of the Congregation. The Chapter recommends that the Province commits itself to participate in the Restructuring process with integrity and the firm confidence in the guidance of the Holy Spirit. (33rd P.C., 2011)
- CR 2: The Chapter recommends that the Provincial and Council take special interest in listening to the voices of the Passionist Family as the Province makes decisions that affect the ministries of the Province, especially in regard to Restructuring. (33rd P.C., 2011, Recommendation)
- CR 3: The Chapter recommends that the Provincial and Council include the Passionist Family as much as possible in Congregational Restructuring. (33rd P.C., 2011, Recommendation)
- CR 4: The 34th Provincial Chapter of Holy Cross Province recommends that a communication vehicle among the entities of the Configuration be developed. The communication vehicle could use the information on the Congregational website, establish a newsletter, make available summaries or translations of the newsletters of the various entities in the Configuration, establish a multilanguage website, and/or promote emails among the members. Such a communication vehicle could be the work of an individual province or could result of the cooperation of various entities of the Configuration. (34th P.C., 2015)
- CR 5: The 34th Provincial Chapter of Holy Cross Province recommends that additional efforts be made, in collaboration with other members of the Configuration, to bring together the members of the Configuration (vowed as well as members of the broader Passionist Family) for personal spiritual and/or ministerial development. Such "gatherings" could take place in person, by video conferencing, by an Internet learning process or by some other contemporary means of communication. (34th P.C., 2015)
- CR 6: The 34th Provincial Chapter of Holy Cross Province recommends that the Provincial and Council invite the Provincial and Council of St. Paul of the Cross Province to join together in organizing a discussion forum to enable membership (lay and vowed) of both provinces to meet together to discern future possibilities for more collaboration and life together as Passionists of the United

States, including the possibility of creating a new entity, in the context of congregational restructuring. (34th P.C., 2015)

GENERAL CHAPTER

GC 1: The election of the delegates and their substitutes for the General Chapter of the Congregation belongs to the Configuration. It is conducted according to the procedure established by the Executive Committee of the Configuration and approved by the Superior General with the consent of his Council. (General Authority Prot. 2017.310; Gen. Reg., 77, 3)

Prot. n. 2017.310 (September 29, 2017) describes the process approved by the General Superior with the Consent of his Council for the General Chapter of 2018. It is Appendix I.

PROVINCIAL CHAPTER

- PCHP 1: The Chapter decrees that the Provincial Chapters of Holy Cross Province will be one of three types:
 - A: The first type is a Chapter of *ex officio* capitulars and elected delegates. The Provincial, with the consent of his Council, may invite other members of the Province to participate in the Chapter with voice, but without vote.
 - B: The second type of Chapter is one in which the entire stateside Province membership, and members of other Passionist jurisdictions who have been assigned to Holy Cross Province either indefinitely, or for at least five years, will be invited to attend with voice and vote. Religious of the Province who are not assigned in the United States shall make their wishes regarding Chapter attendance known to the Provincial, who, with the consent of his Council, may authorize that person's attendance at the Chapter; particular law shall be followed with regard to that person's active and passive voice.
 - C: The third type of Chapter is one in which the number of elected delegates is twice the number of the *ex officio* capitulars.
 - (25th P.C., 1979, Decree; 29th P.C., 1995, Decree; Const. 150)
- PCHP 2: The Chapter further determines that the Provincial Council, with the consultative votes of the Association of Local Superiors, will determine the type of Provincial Chapter at least one year before the Chapter. (25th P.C., 1979, Decree; 29th P.C., 1995, Decree; Const. 150)
- PCHP 3: Delegates to the Provincial Chapter are chosen in conformity with the following norms: A: *Ex Officio* Capitulars:
 - (1) The Provincial and his full Council
 - (2) Local Superiors of canonical religious houses in the United States.
 - (3) The following major officials:
 - (a) Provincial Treasurer
 - (b) The Novice Director from Holy Cross Province and the Formation Director at St. Vincent Strambi Community from Holy Cross Province. Directors assigned from other jurisdictions have active voice by reason of their assignment, enabling them to attend an "open chapter." (27th P.C., 1987, Decree; Enactments PCHP 4, A; Const. 101.)
 - B: Elected Delegates:

(1) The number of delegates at large will be equal to the number of *ex officio* capitulars. C: Supplemental Delegates:

- (1) The religious will be divided into four peer groups based on years of profession, to be decided by the full Provincial Council, and two delegates from each group shall be members of the Chapter.
- Any peer group which does not have two delegates from the at-large election will hold a special nomination and election in which they will elect one or two of their peers, as may be required.
- (2) There shall be at least two brother delegates in the Chapter. If the above norms have not achieved this, all the religious of the Province will vote to elect one or two brothers, as may be required. (Const. 100)
- (3) Each local community with ten or more religious shall have at least one elected delegate in the Chapter. If the above norms have not achieved this, all the religious of the Province will vote to elect one of the community as a delegate.
- **D:** Special Elections
 - (1) Religious in formation, exclusive of those residing in a Vicariate, shall elect one of their membership. If the religious elected is in perpetual vows he will be a voting member of the Chapter; if he is in temporary commitment he will be an official observer with voice but not vote.
- E: Alternate Delegates
 - (1) *Ex Officio* capitulars, legitimately excused from attending the Chapter, will have no alternate.
 - (2) Delegates legitimately excused by the Provincial will be substituted for by an alternate from the same category in which they were elected. When a delegate at large has been excused and his alternate has been introduced, this may result in the absence of a delegate for one of the supplemental categories. In this case the next alternate from the supplemental group shall become a delegate or, if supplemental elections have not been held, there shall be an election if time permits. (23rd P.C., 1971; 24th P.C., 1975, Decree; Const. 150)
- PCHP 4: Elections of delegates to the Provincial Chapter shall be according to the following norms:
 - A: All religious of the Province enjoy active and passive voice, unless this has been restricted by common or particular law. The same is true for religious of another Province who are assigned to Holy Cross Province indefinitely or for at least five years. (Const. 101)
 - B: Elections by the Province at large, as well as elections of a peer delegate, shall be preceded by a nominating ballot. Any religious receiving 60 percent of the votes on a nominating ballot is elected.
 - C: In case of a tie on a nominating ballot, all those involved in the tie shall be listed as nominees. A tie in an election shall be decided by the norms of general law, on a basis common to all involved in the tie.
 - D: In a nominating ballot the religious vote for as many candidates as are to be elected delegates. Those chosen as nominees will be twice the number of delegates to be elected by a subsequent ballot.
 - E: In the selection of delegates those are nominated or elected who receive the highest number of votes.
 - F: In determining whether there shall be a supplemental election, the presence of *ex* officio capitulars is not considered. Only delegates at large or from a previous supplemental election are counted. (23rd P.C., 1971; 24th P.C., 1975, Decree; Const. 150)

PCHP 5: Lacunae in any of the norms for selection of delegates shall be supplied by the Provincial with the consent of his Council and will be presented to the subsequent Provincial Chapter for ratification. (24th P.C., 1975, Decree; Const. 115, 148)

PROVINCIAL AND COUNCIL

- PCN 1: The Provincial Chapter will elect a Provincial and four Consultors. The order of election shall determine the order of succession among Consultors. (23rd P.C., 1971; 24th P.C., 1975; 25th P.C., 1979, Decree; Const. 151, 154)
- PCN 2: The Provincial and his four Consultors shall be elected for a term of four years. The Provincial Consultors may be re-elected only to a second consecutive four-year term. (27th P.C., 1987, Decree; Const. 151, 154)
- PCN 3: Should a vacancy occur in the Office of Provincial, the First Consultor shall become Provincial for the rest of the term. The Second Consultor shall become the First Consultor. Should the office of any Consultor become vacant, the remaining Consultors shall move up in order, and a new Fourth Consultor shall be elected by a joint session of the Association of Local Superiors and the Provincial Council. (23rd P.C., 1971; 24th P.C., 1975; 25th P.C., 1979, Decree; Const. 154)
- PCN 4: The Provincial shall be elected by the Chapter members. Two-thirds of the votes cast shall constitute a canonical election. If, however, in the third ballot there is not election, in the following ballots he who receives an absolute majority shall be considered as elected. (23rd P.C., 1971, Decree; Const. 151)
- PCN 5: The election of the First Consultor is subject to the same norms as that of the Provincial. An absolute majority will constitute a canonical election for the other Consultors. (23rd P.C., 1971; 24th P.C., 1975; 25th P.C., 1979, Decree; Const. 154)
- PCN 6: The Provincial Council has collegial authority in the appointment or confirmation of Local Superiors. It has deliberative voice as called for by common or particular law, including the following matters: (Const. 109, 153, 165)
 - A: The removal of Local Superiors from office. (Const. 166)
 - B: Expenditure of money in excess of the amount determined by our *General Regulations*. (Const. 174; Reg. 105, 116, 117, 120)
 - C: The alienation of immobile property and precious objects. (Const. 174, 176; Reg. 116, 117)
 - D: The appointment of Directors of Novices and Directors of Students (Const. 81, 156)
 - E: The opening and closing of houses which are not canonically established. (Reg. 69, 104)
 - F: The overruling of decisions of the Local Chapters in substantive matters. (Const. 167)
 - G: The program of novitiate training. (Const. 85, 89)
 - H: The annual approval of Province budgets. (25th P.C., 1979, Decree; Reg. 110)
- PCN 7: The Provincial, as well as local administrators of the various civil corporations in the Province, will see that the charter and by-laws are carefully observed, keeping a record of all actions of the corporation, to protect the rights of the Province as provided for in both general and particular ecclesiastical legislation. (24th P.C., 1975, Decree; Reg. 110, 111)

LOCAL SUPERIOR AND LOCAL CHAPTER

- LS 1: The term of office for Local Superiors of canonical communities shall be four years. (23rd P.C., 1971; 25th P.C., 1979, Decree; Const. 165)
- LS 2: The perpetually professed religious have membership in the Local Chapter.
 - A: Temporarily professed religious have membership in the Local Chapter under the following conditions:
 - (1) Where there are several temporarily professed religious in a community, one elected by them from their number will have membership in the Local Chapter.
 - (2) Where there is a large number of temporarily professed religious in a community, the Local Chapter may allow additional representation.
 - (3) Where there are only one or two temporarily professed religious in the community, the Local Chapter may admit them to membership.
 - B: Those in initial formation do not have a right to be present at or vote in a Local Chapter for the admission of candidates to temporary or perpetual commitment or advancement to Orders. (23rd P.C., 1971; 25th P.C., 1979, Decree; Const. 94, 109, 167)
- LS 3: Responding to #113 of our **Constitutions**, the Chapter recommends that each community would draw up for itself a job description for the position of Local Superior. This job description would be as concrete and specific as possible, including managerial and ministerial expectations.

Each community would also draw up a listing of supports (e.g., cleanliness of house, maintenance of cars, responsibilities at front door, ministerial commitments) that would be provided by the community to the Local Superior as to how responsibilities for the facility and community life and ministry would be upheld.

This job description and list of supports would be publicly listed. Individuals could present themselves to the nomination committee of a community and this committee, representing the community, could also contact individuals in whom the community is interested.

The community would elect the Local Superior following the election policy. (28th P.C., 1991, Recommendation)

- LS 4: On a date approved by the Provincial, each community, through its Local Chapter, will meet to decide in collegial action whether they wish to elect their Superior, or have him appointed. The quorum for this community meeting will be two-thirds of the membership. (Const. 109, 113, 119, 120, 167).
 - A: If the Community chooses to elect their Superior, they will:
 - (1) Elect in Local Chapter by an absolute majority.
 - (2) If there is an election, the Provincial discusses with the elected religious his acceptance or non-acceptance of the election.
 - (3) The Provincial Council confirms the election. (Const. 165).
 - (4) In the event that the candidate does not accept, or the Provincial Council does not confirm, the community will continue to ballot.
 - (5) If no one shall have received an absolute majority after the third ballot, a complete record of the vote will be sent to the Provincial. The Provincial Council will either recommend another ballot or appoint the Superior from a list of one to three people the Local Community may wish to submit or a person of the Provincial Council's own choice.

- B: If the community in Local Chapter chooses not to elect, they shall so inform the Provincial and the Provincial Council will thereupon appoint their Superior.
- C: The election of the Superior will be according to norms drawn up by the Provincial with the consent of his Council. These norms may permit voting by mail or telephone or both. (23rd P.C., 1971; 24th P.C., 1975; 25th P.C., 1979; 28th P.C., 1991, Decree; 29th P.C., 1995; Const. 165)
- LS 5: The Provincial and his Council may extend the deliberative voice of the Local Chapter to matters beyond those specified in the *Constitutions* and *Regulations*, except that the vote of the Local Chapter for admission of candidates to temporary or perpetual profession and advancement to Orders is consultative only. (22nd P.C., 1969, Decree; Const. 93, 167)
- LS 6: In order to safeguard more securely the rights of individuals, it is decreed that in all Chapters held to discuss the fitness of students for ordination, or students and brothers for incorporation, an oath of secrecy shall be taken by all in such Chapters. (21st P.C., 1968; 24th P.C., 1975, Decree)
- LS 7: The Local Chapter may elect an executive committee of two or more religious to work more closely with the Local Superior. The Local Superior is *ex officio* chairman of the executive committee to act for it in specified matters. (23rd P.C., 1971; 24th P.C., 1975, Recommendation; Const. 167)

CONSULTATIVE BODIES

- CB 1: The Chapter reaffirms the decree establishing the Association of Local Superiors. The members of the Association will discuss among themselves and with the Provincial Council those matters which significantly affect their responsibilities as leaders in their communities. Prominent among these matters will be the concerns of their respective communities in matters of personnel, apostolate, common life, finances, etc.
- CB 2: The Chapter decrees that the Province Review Board be continued. Any revision of its Constitutions and By-Laws will be subject to approval by the Provincial and his Council. (26th P.C., 1983, Decree)

RESOURCES

MATERIAL RESOURCES

- MR 1: In accord with Number 169 in our *Constitutions*, Holy Cross Province may possess permanent property and stable income. (26th P.C., 1983, Decree)
- MR 2: The Chapter recommends that:
 - A: A surplus be projected by the Province in each annual consolidated budget.
 - B: Provincial administration, with the parties affected, carefully review programs, departments or local units which operate at a deficit to find ways to increase income or reduce expenditures.
 - C: When deficit spending is unavoidable, priorities established by the Chapter shall be taken into account in deciding to continue operations.
 - D: Details of local budgeting systems be regularly reviewed by the Association of Local Superiors.
 - E: In view of long-range financial needs, each local community is encouraged to build up a reserve fund by depositing surplus funds in the Province

investment program. (25th P.C., 1979; 26th P.C., 1983, Recommendation; Const. 172, 175; Reg. 109, 123)

- MR 3: A Summary Financial Report of individual communities and of the Central Province Administration should be issued annually by the Provincial Office. (23rd P.C., 1971, Recommendation; Reg. 100, 123)
- MR 4: The Chapter establishes the following "Guidelines" for the administration of the Province Retirement Fund and the disposition of earnings (dividends, interest and capital gains):
 - A: Disbursements shall be made solely for the sick, disabled and retired members of the Province according to a formula approved by the Provincial Council.
 - B: The principal of the Fund should be preserved intact by prudent investment policies.
 - C: The Fund should grow through additions and retained earnings.
 - D: A professional study should be made of our future disability and retirement needs.
 - E: The Fund shall be segregated by fund accounting and all additions, earnings, losses and disbursements set forth in the annual financial report. (24th P.C., 1975; 25th P.C., 1979, Decree; Const. 30, 172; Reg. 110)
- MR 5: In all our parishes an annual collection or an alternate program of fund raising, approved by the parish and Provincial, is to be carried out each year for the benefit of our seminary program. These funds are to be forwarded to the Provincial Treasurer. (21st P.C., 1968; 25th P.C., 1979, Decree)
- MR 6: Local Superiors should keep a current file of the outstanding benefactors of their community, indicating their exact benefactions and any other pertinent information which will help their successors to manifest a proper and continuing appreciation. (21st P.C., 1968, Decree; Const. 36, 171)
- MR 7: Religious professed twenty-five years or forty-five years of age, who desire to renounce total ownership of personal property, shall make their request known to the Provincial Superior who shall forward the request to the Superior General together with his own recommendation. (27th P.C., 1987, Decree; Const. 15)
- MR. 8: The 34th Provincial Chapter of Holy Cross Province recommends that the Provincial and Council require the Province Retreat Center Board (PRCB) to study and make a recommendation regarding the implementation of a Policy Governance Model. This study would include reviewing organizational structure, personnel needs, charism formation and board education necessary to implement this model at the retreat centers. (34th P.C., 2015)
- MR 9: The 34th Provincial Chapter of Holy Cross Province recommends that the Provincial and Council convene a meeting of vowed and laity to discuss how to best steward the Province's resources. (34th P.C., 2015)
- MR 10: The 34th Provincial Chapter of Holy Cross Province recommends that the Congregation of the Passion, Holy Cross Province: 1. Continue the current collaboration between our Province development professionals and the Office of Mission Effectiveness to provide a greater awareness of our mission, ministry and charism; 2. Continue discussions of possible shared development efforts between Holy Cross Province and St. Paul of the Cross Province. (34th P.C., 2015)

APPENDICES

APPENDIX I

The election of delegates and their substitutes for the General Chapter will follow these norms in the Configuration of Jesus Crucified.

1. The total number of Religious in the Configuration will be divided by 25 in order to determine the number of delegates to be elected, once the *ex officio* and one Religious Brother delegate are subtracted from that quotient. The *ex officio* members are the Major Superiors of the Configuration and its President.

2. Only those Entities having at least 25 professed Religious have the right to elect their delegates and substitutes. Those Entities having less than 25 professed religious will vote in conjunction with the Entity most like it in number, or with that Entity which the Major Superiors of that pair concur. Passive voice belongs to all perpetually professed religious of such a pairing.

3. Each Entity, or an Entity-pair, will elect its own delegate and substitute. Those having active voice are all the professed Religious of the juridical Entity. A list of eligible Religious (passive voice) will be prepared consisting of all the perpetually professed Religious of the Entity or Entity-pair—Students, Brothers or Priest.

4. In order to determine how many delegates an Entity will elect, a delegate will be assigned to each Entity having a right to elect, beginning with the Entity having the greatest number of Religious and proceeding to the least number of religious. The distribution ends when the number of delegates to be elected is reached. If the number of delegates thus assigned is less than the number of delegates to be elected, the distribution is resumed with the Entity having the greatest number of religious and continuing downward until the required number of delegates has been reached.

5. Each entity is autonomous in establishing its method of election, while respecting the criteria given by the Congregation, the determinations of the General Council, and in accord with it own Regulations. In the case that an Entity does not have its own Regulations, the election of the delegates will be as follows: Voting will be by paper ballot which lists the religious of the Entity having passive voice; only one name shall be clearly marked as one's vote. Whoever receives the absolute majority of votes on the first ballot, or a simple majority on a second ballot, will be elected. In case of a tie, a third vote will be taken between those in the tie. Should this vote result in a tie, the senior in age will be considered elected; and if equal in age, the senior by profession.

6. The election of substitutes will follow the same process as the election of delegates.

7. The election of the Brother delegate will be conducted among all the Religious of the Configuration. These have active voice; only Brothers in perpetual vows have passive voice. A single list of the Brothers, giving the a) name, b) Entity, c) age, and d) photograph of each Brother, will be sent to each voting member. The Brother receiving an absolute majority of votes on the first ballot, or a simple majority on the second ballot, will be considered elected. In case of a tie, there will be a third ballot between the Brothers in the tie. If the tie perdures, the senior in age will be considered elected; and if equal in age, the senior by profession will be considered elected delegate will be the substitute.

8. The ballots will be sent by e-mail to the Major Superior of the Entity. The Major Superior will conduct the preliminary tally of ballots in the presence of two Religious of the Entity until the elections are completed. The results of the balloting, with the e-mail record, shall be sent to the President of the Configuration, who will conduct the final tally and publish the results.

APPENDIX II

Three Goals from the: The *Passionist Hispanic Plan of Holy Cross Province* Approved by Provincial Council, July 2015

Goal One: Preaching Ministry:

Holy Cross Province commits itself to developing a coordinated campaign of preaching parish missions and retreats in Spanish

There is a Passionist preaching workshop planned for July 17-19, 2018 in Sierra Madre.

- There will be annual or biannual gatherings to share experiences and best practices, to have in-service formation programs and to plan collaborative projects.
- Those invited would be anyone who has an interest in developing our traditional preaching ministries and new forms of ministry to the Spanish-speaking peoples of Holy Cross Province. Those invited would include vowed members from the Configuration, especially from St. Paul of the Cross Province, Cristo Rey Province and the Vice Province of Our Lady of Peace and the Hijas de La Pasion.
- A special effort will be made to invite laity, especially those who are currently preaching or teaching in Spanish.
- > Potential lay preachers in Spanish would be welcome to attend.
- Promotional materials that advertise and present our Spanish-speaking ministers and ministries are to be developed.
- Printed materials are to reflect our Passionist vocation with consistency and accuracy.
- Creation of common visuals and audios as Prayer Services, Penance Services, Music for Liturgy are to be explored and created.
- Begin a serious effort of using the internet and other medias for presenting our Passionist message. *This needs to be further developed.*

Goal Two: Retreat Center Ministry: This has been referred to the P.R.C.B.

Holy Cross Province commits itself to further incorporating Spanish-speaking ministries in our retreat centers' mission.

- Every effort will be made to put professional and competent Latino/Hispanics on our Retreat Center Boards.
- Retreat Center Boards may want to create a committee or subcommittee on promoting Retreat Center experiences for the Spanish-speaking populations.
- New Methods will be explored and tested in promoting Spanish retreats and programs at the Retreat Centers.
- > The one day retreats in Spanish that Christ the King Retreat Center and Holy Name Retreat Center can be studied and developed
- The "Instituto Pasionista de Espiritualidad", was established by Joe Castro at Holy Name Retreat Center in Houston in about 2008. Besides retreats and days of recollection in Spanish it has also established a three-year formation program in Spanish for the formation of Spiritual Guides. This offers a successful model for other Retreat Centers and there is syllable available for this program.
- Adding qualified bilingual staff, either part-time or full time, to the Retreat Center personnel in order to assist in the promotion and implementation of Spanish-speaking programs.
- Serious consideration will be given to making Retreat Centers more welcoming to the Spanish speaking retreatant
- > Signage that is both helpful and welcoming
- > Literature that is available in the Library and the Book Store
- > Resource personnel who are professionally competent in Spanish
- The Province Retreat Center Board develop a committee on Passionist retreats and programs for the Spanish-speaking

- Explore the possibility of having Spanish-speaking Passionists serve in our Retreat Centers for six months to a year at a time with their primary pastoral purpose to serve the Spanish Speaking.
- Identify and educate laity who have the potential for Spanish-speaking retreat programs, especially by making use of such pastoral program offered by CTU and Oblate School of Theology. There are now internet classes taught by these two Theologates. *This has been referred to P.R.C.B.*

Goal Three: Collaboration with Spanish-speaking partners:

Holy Cross Province invests in its future by furthering the formation and education of its new members and by identifying potential partners in our Passionist ministries, inviting them into a closer relationship with us

- The last ordination class spoke Spanish. The new class in formation is somewhat Spanish-speaking. An insertion program in Mexico or Puerto Rico/Santo Domingo would prove beneficial for all, since these will be the Passionist relationships of the future.
- Identify and educate native Spanish-speakers to be pastoral ministers in our retreat houses and/or as itinerant preachers by offering them diocesan credentials with the promise of three to five years of service with us.
- Identify and welcome older Spanish-speaking persons to become advisory councils to our ministries, as well as Lay Passionist preachers.
- Explore more collaboration with the Passionist Sisters "*Hijas de la Pasion*" and the vowed and Lay Passionists where efforts of Passionist Parish Hispanic Ministry are being done.

The Council implemented a policy where all incoming candidates begin to take Spanish during their residency and in their ongoing education; Phil Donlan is a novice with Cristo Rey Province in Mexico.

Clemente Barron is collaborating with the staff and laity in Mater Dolorosa Retreat Center and Christ the King Retreat Center in the area of Hispanic outreach as the Director of Hispanic Ministry in those retreat centers.

A further development as of May 2018 is that Clemente has been assigned fulltime at Mater Dolorosa and Arthur Carrillo has been assigned to Christ the King Retreat Center for Hispanic Ministry.

Joe Castro started the <u>Passionist Institute of Spirituality</u> with the Spiritual Guide Program and retreats and day of recollection in Spanish at Holy Name Retreat Center. Joe has retired and Cesar Prada is the new Director of Hispanic Ministry for the retreat center and ministers with Antonio Curto, C.P.

The North American annual Passionist Inter-Council meeting is a continuing effort to collaborate with our Spanish speaking partners in other parts of the continent.

Inactive Enactments

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- VM 5: The Chapter recommends the model of Local Vocation Coordinators. The present structure of local vocation coordinators in each community should be continued and developed. Local vocation coordinators will be assigned by the Provincial in collaboration with the local community and vocational secretariat. Their duties will be:
 - A: To serve as a source of initial contact with candidates.
 - B: To keep vocational recruitment a priority of local community life and apostolates.
 - C: To receive and support potential candidates when they come for a visit to a local community at the instigation of the regional secretary. (25th P.C., 1979; 26th P.C., 1983, Recommendation; Const. 79, 87; Reg. 41, 45) [VM 5 was

suspended by new Provincial Authority enactment of March 2018, which established a new model: the Province Vocation Team.]

- LS 9: The Chapter recommends that a communication consultant from outside the local membership assist the Local Superior in preparing agenda and procedure for community meetings. This consultant would regularly assist the Local Superior and community during their meetings. The Local Superior would hire the consultant. The Association of Local Superiors would review the benefits and disadvantages of having this consultant and make further recommendations to Provincial and Council. (28th P.C., 1991, Recommendation) [Proposal: Delete this number because community dynamics are more favorable today to discussion and decision. Perhaps ask ALS for opinion]
- LS 10: The Chapter recommends that the Provincial with his Council offer a way in which all the members of Holy Cross Province can consider the issues of local leadership. (28th P.C., 1991, Recommendation) [Proposal: Delete this number; unless the ALS wishes to promote consultation mechanisms, this number appears superfluous.]
- IP 1: The 34th Provincial Chapter of Holy Cross Province recommends that the Provincial and Council perform a feasibility study to determine if the Province Development Office and the Provincial Office (including Archives) can be combined at one location. [At the May 2016 Provincial Council meeting it was decided to combine the two offices into one at our P.D.O. building November 2016 meeting. The combined office were completed and everyone moved into their office by January 22, 2018.]
- IP 2: The 34th Provincial Chapter of Holy Cross Province recommends that the Provincial and Council of HCP promote the development of a Pastoral Plan for the <u>Birmingham Passionist Mission</u> (BPM) Congregation of the Passion, Holy Family Community [501c3]: the parishes of Holy Family, St. Mary's, and Saint Joseph, Holy Family Academy, and Holy Family Cristo Rey Catholic High School. [The pastoral plan for the Birmingham Passionist Mission (BPM) has been placed in limbo at the recommendation of Alex Steinmiller.]
- IP 3: The 34th Provincial Chapter of Holy Cross Province recommends that the provincial, with his council, appoint a committee of the Passionist Family to explore the feasibility and desirability of establishing a province shrine within the province, and to submit a report on their findings to the provincial & council as well as the Passionist Family within a year's time, attentive to the issues presented below. [A "Shrine Committee" was established with seven members; it made a recommendation to the Council; the council decided to not implement this proposal.]
- IP 4: The 34th Provincial Chapter of Holy Cross Province decrees that the delegate and alternate of Holy Cross Province to the General Chapter of 2018 shall be elected by a joint meeting of the Provincial and Council with the Association of Local Superiors. This shall be accomplished no later than September of 2017. [The election of Delegates and Alternates to the General Chapter is now conducted by the Configuration in accord with new directives approved in October, 2017.]