**St Paul of the Cross Board Meeting Minutes of June 27, 2022**

**ATTENDING: ABSENT:**Father Alex Steinmiller Father Pat Brennan

James Bologna

John Bodary

Roger Frank

Matt Greenough

Kari Klinski

Cindy LaFond

Jim McKelvey

Mary Martin

Faith Offman

Bob Salter

Neil Sobeck

Greg Soule

Toby Tabaczynski

Paul Micallef

Steve Mitchell

Apryl Voner

Brian Owens

1. **Call to Order/Welcome to all including new board members joining us** – Toby Tabaczynski called the meeting to order at 6:30 p.m. He thanked board members for attendance and participation and welcomed our new board members. He thanked Jim and Bob as their terms are ending today.
2. **Consent Agenda** –

**MOTION – consent agenda**

* Kari Klinski moved that the consent agenda be approved.
* Roger Frank seconded the motion.
* The motion passed unanimously.

**MOTION- minutes**

* Bob Salter moved that the minutes from April 18, 2022 be approved.
* Greg Soule seconded the motion.
* The motion passed unanimously.

1. **Charism Sharing, Laudato Si Session 2–** Charism committee led by Faith’s presentation and discussion on how St. Paul’s has incorporated a number of tenets of Laudato Si into internal operations. Discussion of the whole province assembly and how to be involved – board members opinions and thoughts are sought and important. Fr. Pat’s sharing on The Sacred Heart of Jesus will be postponed to a future meeting when he can be present.
2. **Golf Outing Update** – **Special Guest** – Chuck Anway thanked board members for their participation and provided an update on raffle items, tickets and logistics of the golf outing. Day of the golf outing July 14 – thank you for your support and participation; dinner will be at approximately 3:00 p.m.
3. **Review Highlights of Holy Cross Province June Assembly and links to content –**
4. **Monitoring Report Review: Ends # 6 and EL # 8, 11** – Greg provided an overview of the financial picture – general discussion of restricted funds thus being utilized the way the donor wishes. He also noted that we are 11% under budget for expenses; revenues are up, endowment investment earnings are down. Fy2022 – April data – budget year to date – 24% over.

Jim B. opened discussion on how the board can help to encourage lay vocations at the retreat center, noting that the definition of what ‘vocation’ means is broad and wide. Jim stated that we are looking to get better at this – both from our board members offering suggestions and looking at increased marketing materials. Discussion of what it means to be a Passionist, what is our Passionist community and how do we impact our community? Jim M. noted that for Ends # 6 he would like time lines assigned to this process. Matt spoke about the need to talk about policy governance and how to navigate this. He noted that by having an engaged board, this will help to set the parameters and expectations for the management staff – it is not our role to ‘tell’ staff how to do their job, but rather to outline the board’s expectations.

1. **Board Affairs – Board Self Evaluation Survey and updated Board Service Matrix –** Jim provided an overview of the updated service matrix. The questions that were presented – help to identify your linkage to St. Paul’s – this is an opportunity for us to focus on one area. The second document focuses on current board members, terms and expiration dates. New board members will have discussion focusing on committee assignment.
2. **BOD updated Policy Handbook (Digital version):** Roger provided an overview of the items that would be included in the updated board of director’s policy handbook.
3. **New BOD Officer Elections –** Thank you to the officers who were able to extend your term. Thank you to Matt G. for agreeing to serve as the board chair and Greg S. to continue to serve as the Finance Chair (Treasurer); Cindy L. has agreed to be the interim Secretary until a permanent board member is selected – the Vice Chair and Secretary positions are available. Please reach out to Matt if you are interested in an officer position.
4. **September retreat and Committee selections overview –** Please save September 17, all day. This will be an opportunity for visioning, and a chance to get to know one another better. Neil asked that during the retreat we talk about the new Ends items.
5. **Jim and Bob Thank You’s for their service –** Toby asked Jim and /or Bob to say a few words about their service on the BOD – it was best summed up by, ‘miracles happen here all the time’. All toasted to Jim and Bob.
6. **Round Table Announcements – TBD**
7. **Closing Prayer**
8. **Adjournment – The St. Paul Board of Directors meeting was adjourned at 8:49 p.m. The next board meeting is scheduled for Monday August 22, 2022.**