

ST. PAUL OF THE CROSS PASSIONIST RETREAT AND CONFERENCE CENTER



Minutes for December 9, 2019 Board Meeting

Attending:

Sandra Arnould
John Bodary
Pat Brennan
Fr. Pat Brennan
Roger Frank
Cindy Lafond
Sue Macdonald
Jim McKelvey

Faith Offman
Fr. Alex Steinmiller
Bob Salter
Neil Sobeck
Greg Soule
Dennis Wagener

Regrets: Toby Tabaczynski, Kari Klinski

1. Call to Order: Cindy Lafond called the meeting to order at 6:35 PM.
2. Consent Agenda: Approval of October 21, 2019 minutes: John Bodary motioned with minor edits to typographical errors; Jim McKelvey seconded. Passed unanimously.
3. The Charism committee led the group with a reflection by Pat Brennan on the eucharistic prayer, last supper, blessing, and quotes from the saints.
4. Elizabeth Velarde joined the meeting via web conference to provide an update on the vision fulfillment process as well as an update to governance.
 - a. Elizabeth reminded the group of the importance of the Vision Fulfillment Prayer and led the group in reading the prayer.
 - b. Elizabeth provided an update and timeline noting that the Visioning Process began in 2015. Elizabeth described the 5 Working Groups which led into Chapter 2019 and the resulting Calls to Action.
 - c. Elizabeth reviewed the Draft Vision Statement, noting that this will remain a draft statement until further work is completed on the calls to action.
 - d. Elizabeth reviewed the 6 Vision Perspectives:
 - i. Ministry

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- ii. Leadership
 - iii. Charism Formation
 - iv. Communication
 - v. Community in Transition & Integration
 - vi. New Partnerships
- e. Elizabeth described and reviewed the Vision Fulfillment Grid, which included the above Vision Perspectives; Tools, Resources, and Opportunities; and Accountability Standards.
- f. Elizabeth noted that this Vision Fulfillment process is currently under construction and there are many moving parts involved. Elizabeth reiterated the importance of the Retreat Center boards in carrying out various elements of the Vision Fulfillment process.
- g. Elizabeth then provided an update and refresher on Policy Governance, reminding the group of the position of the Board in relation to owners and retreat center management. She also noted the role of the Board in the Policy Governance process, including linking with owners, writing policy to delegate to CEO, and Monitoring organization performance.
- h. Elizabeth described the role of the Vision Fulfillment Teams and their relationship to policy governance and the retreat center boards.
- i. Elizabeth noted that all board members will receive an invitation to join a Vision Fulfillment Team, and those will be coming soon. These teams are expected to be formed in January 2020.
- j. Elizabeth provided several ways that Board members can lead in the Vision Fulfillment process:
 - i. Be a model of Policy Governance
 - ii. Stay aware of the Vision Fulfillment
 - iii. Participate in Vision Perspective team
 - iv. Form an ad-hoc board committee to update and inform the board
 - v. Continue governance and leadership formation of the Board
- k. Resources Elizabeth described include:
 - i. Fr. Don Senior's Introduction to Vision Fulfillment Leadership Day 2019
 - ii. Video by Tim O'Brien: "Leading Change"
 - iii. Essay by Mark Clark, Transformative Communities: A Culture of Discernment."
- l. Elizabeth provided several questions:
 - i. How will SPOTC lead the Province in the Vision Fulfillment Process?
 - ii. What will our next steps be?
 - iii. What are the hinderances?
- m. The group then discussed forming various ad-hoc committees to meet locally then report back to the provincial Visioning process.
- n. Jim McKelvey noted that the Visioning Process includes various elements of increasing vocations, and what a reasonable interpretation would be, and that this needs to be discussed at the board.
- o. Next Steps: The Province will send the information on the Vision Fulfillment teams to Toby and Cindy, and this would be forwarded to the Board. Board Members should

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review this information and be prepared to join an ad-hoc committee at the February board meeting.

5. Monitoring

- a. Fr. Pat and Sandra reviewed the Monitoring report that was previously provided.
- b. Jim McKelvey inquired regarding Ends #3 and what “Grief Support” means.
 - i. Fr. Pat, Sandra Arnould, and Faith Offman described several initiatives including Rachel’s Vineyard, Caregiver Day, Grief Day, AA groups, and others.
- c. Jim McKelvey inquired regarding EL 9 and the status of the Lease Negotiations.
- d. Fr. Alex noted that he is willing to visit parishes to promote retreats.

6. Board Affairs

- a. John Bodary reviewed the Board Service Matrix and discussed upcoming terms expiring. John reiterated to the group the need to identify new board members and consider inviting them to attend a meeting. John noted that no new board members were required in the coming year.
- b. John reminded the committee chairs to provide their minutes to Kari and Sandra so that they can be posted to the Portal.

7. Special Announcements

- a. The board expressed their great appreciation and Christmas thanks to the Retreat Center management.

8. Fr. Pat led the group in closing prayer.

9. There being no further business, the meeting was adjourned at 8:20PM.