



## ST. PAUL OF THE CROSS PASSIONIST RETREAT AND CONFERENCE CENTER

### Board Affairs Committee Minutes of September 28, 2020 Meeting

**Attending:** John Bodary, Roger Frank, Cindy La Fond, Toby Tabaczynski

**Absent:**

**Assignments are in bold print.**

1. John called the Zoom meeting to order at 5:01 pm.
2. John led the committee with an opening prayer with from *Living Faith*.
3. In a review of the agenda, Cindy brought up adding the topic of board recruitment. This item was discussed at the start of the meeting. Toby shared a preview of this topic that will be a part of the Board meeting later in the evening. The committee discussed policy governance and its impact on potential board members. Elizabeth Velarde will speak more about this at the board meeting. A need for a diverse board was discussed as diversity, equity, and inclusion are essential in our world. This is something that needs to be considered and John brought up how the Board Affairs committee can take a lead in this.
4. The Board Affairs calendar was reviewed. Committee members discussed whether there was a need for a meeting in October. The item of a job description for the Director of Mission and Ministry was brought up, and **Cindy will reconnect with Sandra on this.**
5. A review of the meeting minutes from the May 28, 2020 meeting led to a discussion of the Board Self-Evaluation. The committee discussed how to distribute and collect signed copies of the Board Confidentiality Agreement. Having this take place electronically was determined the most suitable method.

Board committees will continue with the same members as the previous year. There is a need to update the document with the current committee chairs.

There was a discussion about changing the dates of future Board meetings. October 19th meeting to November 9th and possibly changing the December 7th meeting to December 14th.

6. The impact of COVID-19 was discussed. From the communications received the staff seems to be doing a wonderful job.
7. The seventh item on the meeting agenda, the Director of Mission and Ministry's job description was discussed earlier in the meeting, and its recap is in item four of these minutes.
8. During the roundtable discussion, Cindy mentioned she is going to have a tree planted in memory of her friend Norma who went on a retreat and later passed away. Toby talked about his men's group at his church and how they have been meeting every two weeks via Zoom, and the turnout is a consistent 9 to 15 guys. John brought up how these are unique times, and they affect us differently but affect us all. He also mentioned how the grieving process is difficult during COVID. Roger said the need for a place like St. Paul of the Cross Retreat Center is greater than ever.



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9. The meeting closed with a Glory Be prayer at 6:02 p.m.
10. The next regular meeting is scheduled for December 7, 2020 at 5:00 p.m. before the planned Board meeting.

Minutes respectfully submitted,  
Roger Frank  
Board Affairs Committee Secretary