



ST. PAUL OF THE CROSS PASSIONIST RETREAT AND CONFERENCE CENTER

May 16, 2022 Meeting Minutes - Board Affairs Committee

Attendance: John Bodary, Roger Frank, Cindy La Fond, Jim McKelvey, Toby Tabaczynski

Absent:

Assignments are in bold print.

1. *Call to Order / Welcome*
John called the meeting to order at 5:06 pm
2. *Opening Prayer*
John led us in prayer with the entry for 5/16/22 from the *Living Wisdom Every Day* book.
3. *Review Agenda*
After reviewing the agenda, the committee agreed to table items 8, 9, 10, and 11 until the next meeting, which will be on June 13.
4. *Review Minutes from Last Meeting*
The minutes were reviewed. Jim motioned to approve them, and Toby seconded the motion. They were unanimously approved.
5. *New Board Candidate action plan:*
 1. *Review/revise the "Reasonable Expectation for Mentors and Mentees" document for the June orientation.*
Toby shared that the new members were all excited to join the board. The committee looked for natural connections between the new members and existing members to guide the mentor choices. We also discussed that mentors should be existing board members. The following proposed match of mentees to mentors was the result of the discussion.

Mentee	Mentor
Matt Greenough	Toby Tabaczynski
Mary Martin	Kari Klinski
Paul Micallef	John Bodary
Deacon Steve Mitchell	Greg Soule (If he does not want to mentor, then Roger Frank.)
Brian Owens	Neil Sobeck
Apryl Voner	Cindy La Fond

Jim will contact Kari, Greg, and Neil to see if they are willing to be mentors.

2. *Slot new board members into the unexpired terms of board members they are replacing (i.e., the Service Matrix)*

The committee put new members into the following service cycle. The cycles and end dates are from the Service Matrix Excel file. Following the list are additional details provided by Jim in an email after our meeting.

- Matt - Cycle 1 (Term Ending 06/30/23)
- Deacon Steve - Cycle 2 (Term Ending 06/30/24)
- Apryl, Brian, Mary, and Paul - Cycle 3 (Term Ending 06/30/25)



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From Jim's email on 5/17/22:

"Matt Greenough was slotted into Cycle 1 replacing Jim McKelvey and will serve the last year of Jim's term and then be eligible to serve his first 3 year term.

Steve Mitchell was slotted into Cycle 2 filling the last 2 years of Sue MacDonald's term which would have started in 2021 and he will then be eligible to serve a potential 2nd term.

Mary Martin, Paul Micallef, Brian Owens, and Apryl Voner were slotted in Cycle 3."

3. Critique the Selection and Election process and make any necessary changes.

The group agreed that the process worked well and there is no reason to change it. The board will need to recruit new members to fill four spots at the start of the fiscal year beginning July 1, 2023, so it is important to keep the list from this past recruitment as there were some people who we should approach again.

6. *Review Board Affairs calendar.*

A. Election of officers - Prepare officer ballots and names of interested board member for June meeting.

Toby will contact Matt about serving as Chair of the Board of Directors.

Jim will contact Greg to see if he would be willing to continue as the Treasurer.

Cindy volunteered to fill the Secretary position for the final two years of her term.

John will send an email to all board members prior to the 6/27/22 meeting reminding them of the election for officer positions.

B. Receipt and summary of Board Self-Evaluation Form

This item was not discussed.

7. *Update on the St. Paul's Portal.*

The work is ongoing. **Toby will report on the progress at the next meeting.**

8. *Round Table*

Conversation centered on the upcoming Passionist Assembly in June. Toby reminded the committee that we need to put a calendar together for 2022 - 2023.

9. *Closing Prayer*

John led the group in a Glory Be prayer.

10. *Adjournment*

John adjourned the meeting at 6:09 pm.

Note: The next Board Affairs meeting will be a Zoom meeting at 5:00 pm on June 13, 2022.

Minutes respectfully submitted,

Roger Frank

Board Affairs Committee Recorder