**BOARD MEMBER AGREEMENT**

**Board Member Responsibilities and Duties** (GP 2)

1. Build a competent Board.
2. Provide for the orientation and formation in the Passionist Charism of new Board members.
3. Monitor to ensure the organization demonstrates reasonable progress toward desired ends and reasonable compliance with policies guiding means, evaluate the Board’s performance against policies, and hold periodic Board discussions on process improvement.
4. Hire and terminate the (Executive) Director of Mission and Ministry.
5. Assure the Director of Mission and Ministry’s performance against Ends and Executive Limitation policies.
6. Communicate and collaborate with the Provincial Council (owners) and submit reports as required.
7. Communicate to the Provincial Council any substantial change in the assets or real property of the Center (materiality generally 5% of revenue) as stated in the Bylaws.

**Board Member Expectations** (GP 3)

1. Regularly attend and actively participate in board and board committee meetings.
2. Be informed about the mission of the organization and its services, policies, and programs.
3. Review agenda and supporting materials prior to board and committee meetings.
4. Serve on at least one board committee and offer to take on special assignments as appropriate.
5. Support the fundraising initiatives of the organization by making a personal financial contribution to the organization annually and by providing or procuring in-kind services to benefit the organization.
6. Promote the organization regularly with business associates, friends, family, etc. through referrals and donor prospects.
7. Suggest potential nominees to the board who can make significant contributions to the work of the board and the organization.
8. Adhere to all relevant policies.
9. Serve a minimum of one term of 3 years.

I agree and accept these critical responsibilities, expectations, and measurements. I look forward to being an engaged and valuable component to the success and growth of the organization.

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Print Name Signature

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Date