Call to “Unsuccessful” Board Prospects

“\_\_\_\_\_\_\_\_\_\_, **thank you** for taking this call.” This is \_\_\_\_\_\_\_\_\_\_\_ and I’m calling for St. Paul of the Cross Retreat Center. I’m one of the Board Affairs Committee members and we met at the recent board discernment meeting.

“\_ \_\_\_\_\_\_\_\_, **do you have a minute or two or is this a bad time?”**

***“Bad time”*** - “Not a problem, when would it be convenient for me to call back?

***“Good time”*** - “Good! There are two reasons why I’m calling.”

First, we want to thank you for your interest in serving St. Paul of the Cross Retreat Center. The number of well-qualified, dedicated people who want to help St. Paul of the Cross always gratifies us – and that brings me to the second reason for calling.

As you can imagine, it was a very difficult process for those of us on the Board Affairs committee because we have to choose between so many well-qualified people. I regret having to tell you that you were not chosen at this time. However, because of your interest and your qualifications, **we hope you’ll continue to be available in the future to serve on committees of the board**.

***“No, I won’t be available.”*** – “I’m so sorry to hear that; can you share with me why you feel that way?” (Then listen and reply appropriately to their reason; depending on the reason given, you may say …) “We understand. With your permission, we’d like to keep your name active in our file until such time as …. (Say whatever is appropriate).

***“Yes, I will be available!”*** – “Wonderful, I’m so happy to hear that; we are looking forward to having you work on either a board committee or one of the many management committees. This will be an opportunity for you to provide important help to St. Paul while preparing you for a future position with the board. While we don’t have definitive plans in place at this time, we expect to call on a number of talented, dedicated individuals like you to help us in the future.

Do you have any questions? (Respond appropriately.)

**Closing:** “\_\_\_\_\_\_\_\_\_\_, I know I speak for all the board members when I say, ‘thank you’ for your interest in serving St. Paul of the Cross Retreat Center. We’ll be in touch with you when we have appropriate committee assignments where we can utilize your strengths and talents.”