

SPC Board Committee Charter

Policy Governance Committee Charter	
Purpose:	Policy Governance: The ad-hoc committee assists the board to create and adopt the Policy Governance model, as requested by the Holy Cross Provincial Council. Working under the direction and assistance of the Policy Governance Coordinator, the committee develops Governance Process Policies, Executive Limitations Policies, and Board Management Delegation/Linkage Policies. The committee coordinates board training in Policy Governance with the Board Affairs and Ends committees.
Scope of Authority, Power, and Responsibility:	The specific responsibilities of the Policy Governance Committee include: <ol style="list-style-type: none"> 1. Finalize the draft policies formulated during work sessions of the Committee during the 2017-18 board year. 2. Develop monitoring reports for monitoring organizational performance. Create a timeline of activity for a typical board term. 3. Collaborate with the Policy Governance Coordinator for implementation of the developed policies. 4. Educate the Board as needed on the aspects of policy governance.
Special Rules of Governance:	Minutes of each meeting shall be kept and forwarded to the Board Secretary within five (5) days of each meeting date. The Board Secretary will distribute them to the Board of Directors. The Chair is responsible for creating the meeting agenda. Each meeting will begin with a reflection on the charism of St. Paul of the Cross.
Membership:	The Chair of the Committee is a member of the Board of Directors, appointed by the Board Chairman. Board members can request to be on this committee when they complete their Board Nomination form each spring, but the composition of the Committee is at the discretion of the Board Chairperson. The Chair of the Board of Directors may, at their discretion, appoint additional Members at Large who possesses skills and/or experience deemed necessary for the success of the committee.
Chair:	Kari Klinski
Recorder:	Rotating
Members:	Matt Greenough Kari Klinski Cindy LaFond James Bologna (new business admin.)
Meets:	Meetings will be called as needed by the Chair of the Committee. The Committee Chair will approve the content of the agenda for each meeting. Committee members will strive to be present at all meetings.
Created:	2018-02-09
Last Revision:	2018-09-27, 2022-01-03