Christ the King Board Meeting-Draft Minutes

Wednesday February 8, 2023 - 6:00 PM

**Attendees:** Dan Haverty (Chairman), Chuck Rose (V Chair), , Mike Jones( Secretary), Marion Bishop, Natalie Svistoonoff (Executive Director), , Barbara Edgar, George Coward, Fr. Phillip Donlan, CP and Fr. Jack Conley, CP. Absent-excused: Mary Lopez and Vicky Alonzo.

Opening Prayer - Fr. Phillip Donlan

**Board approved Minutes December 14, 2022**

**Finance Committee**: Marion Bishop reported on committee review of last ½ year 2022 financial results, data from Exec. Director Natalie Svistoonoff. Results showed a decrease of about $12,507 in revenues and increase in expenses of about $55,196. Nonetheless, the financial condition of CTK continues on very favorable track allowing $200,000 to be transferred from checking to HC Province reserve account for a total of $874,533.

**Director’s report:** Executive Limitation 5 and 6, respectively on “Hiring and Termination of Staff, and “Compensation and Benefits”. Natalie stated that CTK is in compliance with both limitations. She summarized recent staffing activities and issues, wage adjustments and proposed hiring. Briefly discussed tree work, insurance claims and donations. New sound system has been installed and works great!

**Good of the Order**: Board discussed improving our implementation of Policy Governance model. For example, 1. by updating and refining Ends Policies to reflect accomplishment of Board/Province objectives, and 2. By finding a means to assess and “measure” results for both CTK ministry and management…e. g by using current and/or remodeled attendee evaluations or other means. Barbara volunteered to offer some suggestions on how to improve and use attendee evaluations. Natalie noted the need to factor in Laudato Si and Diversity goals of the HC Province.[Province Chapter will be held in June 2023, Board should consider how to factor in Chapter findings]

Carry over from previous meeting, CTK Board Member Orientation Binder needs to be finalized and printed.

**Adjournment**

**Closing Prayer**

Future Meetings:

Board Meetings April 12th, and June 14th, 2022.