Christ the King Board Meeting-Minutes

Wednesday April 12, 2023 - 6:10 PM

**Attendees:** Dan Haverty (Chairman), Chuck Rose (V Chair), , Mike Jones( Secretary), Marion Bishop, Natalie Svistoonoff (Executive Director), , Barbara Edgar, George Coward, Fr. Phillip Donlan, CP and Fr. Jack Conley, CP. Absent: Mary Lopez.

Opening Prayer - Fr. Phillip Donlan

**Board considered and approved “Minutes from February 8, 2023”**

Finance Committee: Presented revised and current summary budget for FY 2024. Brief discussion, no objection, **Board voted to approve revised budget for FY2024. Resolution to be prepared forwarded to HC Province for their Approval.** [Copy to be attached to minutes together with Resolution].

Director’s Report: Executive Limitations

EL1: Global Executive (Constraint); EL2: Relationships with the Congregation of the Passion, Holy Cross Province and the Diocese of Sacramento; EL3: Public Relations and EL7: Financial Planning/Budgeting. Brief discussion by Board, several minor corrections.

**Action: Received** **Report**

Chairman Dan H. discussed plans for a Board “Vision Setting Workshop”: Dan presented a visual presentation of the flow of activities at CTK from start to finish, including Board review of outcomes. **Dan will send a written copy for information to Board.** Also discussed selection of date for workshop, **Natalie S. will send Board open dates to obtain input by members**. Among the potential topics discussed: What is a retreat to accomplish? What is the retreat culture at CTK? Currently? Future? Input by members is welcomed. What else should we include? **Father Jack C. volunteered to prepare a sketch to inform the Board how the Ministry group sets goals and designs lectures and other components of the retreats.**

End’s Policies Revision and Data Needed by Board: Board discussed needed revisions to End’s Policies to conform to, and facilitate Board review of CTK’s retreat “outcomes”. Information needed: 1. Additional demographic information on population served, as well as retreatant inputs relevant to potential “outcomes”. Mike J. suggested that we try and use retreatant evaluations to understand expectations, needs, satisfaction, suggestions of improvements and “outcomes”. **Board Chair summarized conclusion of discussion and asked CEO to prepare summary of evaluation and other information.** (Assumed that this would be at the end of retreat season). 2. Recommended that Board needs to better define End’s Policies. Appropriate place to begin this redefinition appears to be the planned “Vision Setting Workshop”.

Good of the Order. No additional items. Post meeting, Secretary noted unfinished business from Feb. 8 meeting, **CTK Board Member Orientation Binder needs to be finalized and printed.**

Closing Prayer and Adjourned at about 7:35.

Future Board Meetings (5:30 pm Dinner; 6:00 pm meeting begins): June 14, 2023, August 9, October 11 and December 13.